

Republic of the Philippines
PGO SURIGAO DEL SUR
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

RECEIVED

Control No. **SEP 08 2023**

Date: **9:15**

Time: **9:15**

Received by: **SHEILA ROSET RAMOGUIS**
Admin Staff

Electronic copy to be submitted to the CSC FJ must be in MS Excel format

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the PGO SURIGAO DEL SUR in the CSC website:

ACE RONQUILLO ORCULLO
HRMO
Date: **9/7/2023**

No.	Position Title (Parent/Technical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards:					Place of Assignment	
					Education	Training	Experience	Eligibility	Competency (if applicable)		
1	Medical Officer III	18	21	63997	Doctor of Medicine	None required	None required	None required	RA 1080 (Physician)	Accountability, Integrity, Developing People, Conflict Management and Stress Management	Hinatuan District Hospital
2	Nursing Attendant I	39	4	15586	Elementary School Graduate	None required	None required	None required	None required (NIC 11, s. 1996 - Cat. III)	Quality Service Focus, Attention to Details, Innovativeness and Stewardship of Resources	Liang District Hospital
3	Administrative Aide I (Utility Worker I)	38	1	13000	Must be able to read and write	None required	None required	None required	None required (NIC 11, s. 1996 - Cat. III)	Quality Service Focus, Networking and Relationship Building and Teamwork	Marinatag District Hospital
4	Population Program Officer I	3	11	27000	Bachelor's degree	None required	None required	None required	Career Service (Professional) Second Level Eligibility	Accountability, Quality Service Focus, Networking and Relationship Building and Teamwork	PGO-POP COM 1

5	Community Development Assistant I	21	7	18620	Completion of two years studies in College	None required	None required	None required	None required	3 years of experience in the practice of law	Eligibility	Organizational Awareness, Environmental Awareness, Emotional Maturity and Attention to Details	Provincial Environment & Natural Resources Office
6	Provincial Government Assistant Department Head (Assistant Provincial Legal Officer)	2	24	90078	Bachelor of Laws/Laws Doctor's degree in Agriculture or other related courses such as Agricultural Engineering, Fisheries Technology and Veterinary Medicine	None required	None required	None required	None required	3 years of experience in the practice of law	RA 1080, as amended (Attorney)	Accountability, Organizational Awareness, Conflict Management, Developing People, Effective Communication, Planning & Organizing, Problem Solving and Decision Making and Stress Management	Provincial Legal Office
7	Agriculturist I	12	11	27000	Bachelor's degree in Agriculture or other related courses such as Agricultural Engineering, Fisheries Technology and Veterinary Medicine	None required	None required	None required	None required	None required	Relevant RA 10180	Accountability, Quality Service Focus, Initiative, Interpersonal Relation and Stress Management	Provincial Veterinary Office

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than September 28, 2023:

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the last rating period (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

ACE R. CIRULLO

Prov'l. Human Resource Mgt. Officer

Capitol Hills, Tala, Tandang C ty, Su rigao del Su

psdsdpadmohrmd@gmail.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.